

**NJLHS ZOOM  
GENERAL MEMBERSHIP MINUTES  
MARCH 27, 2021**

With 25 members attending, the meeting was called to order at 10:05

President Winkie said, “Welcome to the NJLHS first ever zoom meeting of the General Membership of the New Jersey Lighthouse Society. It is official with 25 attending.” She then welcomed Donna Bishop as our newest elected member of the Board. Donna thanked everyone. Winkie said that we are glad you have John there and we’ll put you to work. She also welcomed back those re-elected Board members.

**2020- NJLHS Election Results: Kathy Lanzim**

Next the president asked Kathy Lanzim, our corresponding secretary for the results of the election. Kathy sent emails to all members with email and US mail to all other members who did not have email. Sixty-four total voted: (1) Election of officers-64 yes votes; (2) Approval of minutes 61 yes and 3 abstentions; (3) Approval of 2020 Budget 62 yes and 2 abstentions and (4) Approval of Quarterly Treasurer’s Report 64 yes votes.

President indicated that this means we have fulfilled our obligation for our non-general membership-meetings year of 2020 and finished out 2019. The minutes of the last General Membership Meeting, held December 2019, and treasurer’s report were approved by email voting in December 2020.

**2021 Budget Presentation: Robert Rodgers, 2<sup>ND</sup> VP/ Finance Committee & Faith Giamboi, Treasurer**

Bob asked for Faith to go first with a treasurer report, which included the information up to the end of the year 2020. Faith showed the report.

VIA - ZOOM			Operating Account Transactions	
TREASURY REPORT FOR NJLHS General Membership Meeting March 27, 2021				
	As of September 30, 2020	As of December 31, 2020		
Operating Fund	\$ 7,860.44	\$ 9,198.52	October 2020	
Memorial Fund	\$ 2,728.87	\$ 2,875.87	2021 dues - plus	\$ 20.00
Preservation Fund	\$ 11,562.46	\$ 11,562.46	minus	\$ (1,340.97)
				Beam Calendars
Operating Account Total	\$ 22,151.77	\$ 23,639.85	November 2020	
TRIP ACCOUNT	\$ 7,051.15	\$ 7,051.15	2021 dues - plus	\$ 20.00
			minus	\$ -
SOCIETY BALANCE	\$ 29,202.92	\$ 30,691.00	December 2020	
			2021 dues+ - plus	\$ 3,090.00
			minus	\$ -
				\$ -
			Major Income	\$ 3,130.00
			Major Expense	\$ (1,340.97)

**PLEASE NOTE**  
My phone number is now (732) 606-5188. Some forms still have the old number. Please use them up.  
**NEW -** Outstanding check 3748 \$100.00 - NLHDay 2018 Friends of Supawna Meadows  
Outstanding Trip Account checks - Sandra Hartzell \$400.00 from 2018  
I propose we sell Finn's Point their T-Shirts at a reduced rate. Also some of the NJLHS shirts if they wish.  
Any questions or concerns call (732) 606-5188 or send E-Mail to treasurer@njlhs.org.

Faith put all the information for all quarters on a report from December 2019 through December 2020 in one chart.

Treasurers Report as of the year 2020 for GM 03/27/2021					
	12/31/19	3/31/20	6/30/20	9/30/20	12/31/20
<b>Operating Fund</b>	\$ 7,638.49	\$ 11,122.48	\$ 9,485.77	\$ 7,860.44	\$ 9,198.52 *
<b>Memorial Fund</b>	\$ 2,098.87	\$ 2,098.87	\$ 2,098.87	\$ 2,728.87	\$ 2,878.87
<b>Preservation Fund</b>	\$ 11,812.46	\$ 11,562.46	\$ 11,562.46	\$ 11,562.46	\$ 11,562.46
<b>Operating Account Total</b>	\$ 21,549.82	\$ 24,783.81	\$ 23,147.10	\$ 22,151.77	\$ 23,639.85 **
<b>Trip Account</b>	\$ 7,051.15	\$ 7,051.15	\$ 7,051.15	\$ 7,051.15	\$ 7,051.15
<b>Society Balance</b>	\$ 28,600.97	\$ 31,834.96	\$ 30,198.25	\$ 29,202.92	\$ 30,691.00

  

If you subtract the 2021 Dues and Donations from the Operating Fund*	
2021 dues	\$ 9,198.52
	\$ (3,135.00)
4th Beam	\$ 6,063.52
12/31/20	\$ (700.00)
	\$ 5,363.52 Fund
**	\$ 23,639.85
2021 dues	\$ (3,135.00)
4th Beam	\$ 20,504.85
12/31/20	\$ (700.00)
	\$ 19,804.85 Acct

  

<b>First Quarter Activity</b>	Income - 2020 Dues & Donations Expenses - Monthly Storage, Challenge Donation from Preservation
<b>Second Quarter Activity</b>	Income - Additional Dues & Donations Expenses - Monthly Storage, The Beam (2), Society PO Box, Outreach Purchase
<b>Third Quarter Activity</b>	Income - Some Dues, Calendar Sales, Memorial Fund Donations Expenses - Monthly Storage, Society Tax Prep, Society Insurance
<b>Fourth Quarter Activity</b>	Income - Calendar Sales: \$3,135.00 in 2021 Membership Dues & Donations Expenses - Monthly Storage, The Beam, Calendar Cost, Membership Renewals

NOTE: Only 3 Beams\* were published in 2020 so expenses were reduced by about \$700.00

Faith said you can see how we progressed from 2019 to the present. Income side was dues and donations. Faith reviewed the income and expenses for each quarter. The income or the 4<sup>th</sup> quarter should not have gone up. I forgot to tell Kathy not to deposit 2021 dues in 2020. Expenses were BEAM / STORAGE / CALENDARS / MAILINGS FOR ONLY 3 BEAMS OPERATING FUND DOWN. So if you remove the 2021 dues paid in 2020 (\$3,135) and the \$700 which we would have paid for the last Beam of 2020, you can see that the end of year operating account would be \$19,804.85 instead of \$23,639.85. We had no additional income but had to pay continuing expenses. This is what it costs to maintain the society.

Bob Rodgers made a motion to approve Faith's report, which included the 4<sup>th</sup> quarter of 2020. Bob Gleason seconded it. (Kathleen indicated that there are now 26 people present.) The voting yes by the raising of hands numbered 25. Alan voted to abstain.

Bob Rodgers stated the Budget for 2021 was developed in February. When we developed this budget, we did not know the effects of the pandemic in 2021. We did not know number of meetings or outreaches. When we looked at 2019 and 2020, we hoped to come in between those numbers. Before 2019, we had funds coming in from our trips.

Another thing to consider is that much of our income is based on membership. In 2011, membership brought in income over \$7000. In 2019, the membership brought in \$4340. In 2020, membership brought in \$4402. The budget must be balanced, i.e. income must equal expenditures. Bob said that he is using \$4500 income from membership that comes from 100 family membership and 100 single memberships. Bob showed first page and how income and expense had to match with 200 paying membership. He noted that we had to take \$2000 from the trip-fund in order to balance the budget.

Proposed 2021 NJLHS Budget		GL #	Amount
<b>Operating Fund Income</b>			
<b>Education Income</b>			
Membership	40100	\$	4,500.00
Membership Donations	40105		1,600.00
Program income	40115		
Hospitality Donations	40118		
Community Donations (outreach)	40120		100.00
Education Donations (speakers)	40125		
Education Kits	40130		
Future Edu Projects	40135		
Trip - one day	41165		
Trip - extended	41175		
<b>Education Income Total</b>		\$	<b>6,200.00</b>
<b>Fundraising Income</b>			
W & M Mdse Sold	42100		500.00
Mdse Sold - Calendars	42110		770.00
From Finn's	42105		
50/50	42115		100.00
Miscellaneous Income	42150		281.00
Memorial Fund to Operating Fund	42800		
Open GL	42865		
Trip Account to Operating Fund	42900		2,000.00
Transfer (open GL#)	44160		
<b>Fundraising Income Total</b>		\$	<b>3,651.00</b>
		\$	<b>9,851.00</b>
<b>Operating Fund Total Income</b>			
<b>Memorial Fund</b>			
Memorial Donation	49800		-
	49810		
Memorial Donation 2	49820		
<b>Memorial Fund Total Income</b>			-
<b>Preservation Fund</b>			
Gift Auction	60100		500.00
Open GL	60105		
Preservation Project	60110		
Preservation Donations (Challenge)	60115		
Donations from Education Outreach	60125		
Preservation Reserve	60130		
Preservation Sales	60135		
Operating to Preservation	60185		
<b>Preservation Fund Total Income</b>		\$	<b>500.00</b>

Are there any questions on how we came up with the proposed income? When renewing membership, many people also give donations. Bob said that last year we had \$8600 in expenses and we did not have any meetings or do any activities. In programs we need to watch our expenses. Community outreach may cost but some income may be received. Calendar income and expenses will balance each other. We needed to transfer \$2000 from the trip fund in order to balance the

budget. There was no income from trips. Preservation fund is for preservation projects.

Proposed 2021 NJLHS Budget		
<b>Grand Total Income</b>		<b>\$ 10,351.00</b>
<b>Operating Fund Expense</b>		
<b>Education Expenses</b>		
The Beam - printing & postage	45100	\$ 2,900.00
Membership Expense	45105	240.00
Program Expense	45115	500.00
Hospitality Expense	45118	
Community Outreach Expense (outreach)	45120	100.00
Education Outreach Expense (speakers)	45125	
Future Edu Projects	45135	
Publicity	45140	
Seminars/Meetings/Memb	45150	
Trip	46170	
<b>Education Expense Total</b>		<b>\$ 3,740.00</b>
<b>Fundraising Expense</b>		
W&M Mdse purchased (2021 Calendars+)	47100	
W&M Supplies purchased (postage)	47105	
W & M Calendars	47110	770.00
50/50	47115	
W&M Credit Card Fee	47125	
Quarterly Sales Tax pmt	47150	60.00
<b>Fundraising Expense Total</b>		<b>\$ 830.00</b>
<b>Administrative Expense</b>		
PO Box & Misc Postage	48100	150.00
<b>Storage Facility</b>	48110	2,160.00
Web Site (3yr 2019-20-21)	48115	560.00
Tax Preparation & Audit	48120	1,075.00
Office Supplies/Equipment/Secretary/Internet	48125	100.00
Bonding/Liability Insurance	48130	1,100.00
Admin/Attorney Fees	48135	60.00
Recognition Award	48140	40.00
Miscellaneous Expense TD Statement fee	48150	36.00
Operating Fund to Memorial Fund	48800	
Operating Fund to Preservation Fund	48900	
Open GL	49160	
<b>Administrative Expense Total</b>		<b>\$ 5,281.00</b>
<b>Total Operating Expense</b>		<b>\$ 9,851.00</b>

Bob showed page 2 of the budget regarding the expenses of the Society. Operating expenses are BEAM, MEMBERSHIP, PROGRAM, (which need to be reduced), OUTREACH EXPENSES, CALENDARS, (which have no net income or expense), STORAGE, POST OFFICE BOX, WEBSITE COST, (which covers 3 years), and TAX EXPENSES. On line 48115, the cost of the website should be for the years 2021, 2022, and 2023. The gift auction in December is specifically for Preservation. The 50-50 at the meetings is for operating.

The budget is for \$10,351, balancing income and expenses. Alan moved to accept the budget as presented. Apryl seconded it. By raising of hands a vote was taken. The vote to accept the budget was unanimous, no negatives, and no abstains.

Bob started the second part of his report by saying that we must bare in mind that in 2020 we did nothing, only had income from dues and donations, and were short \$2000. At the board meetings we have been talking about this for two years. He explained that Kathy had reviewed BEAMS and found last increase in dues was in 2003 after ten years. In 2003, membership was 1100. The society did this after one year of a deficit. We have had a deficit for much longer.

Bob showed a chart showing the different options for increasing dues:

Option A: Single Membership to \$25 & Family to \$30 would bring in extra \$1000; Option B: Single Membership to \$25 & Family to \$35 would bring in extra \$1500; Option C: Single Membership \$30 & Family to \$35 would bring in extra \$2000. This is assuming 100 Single Memberships and 100 Family Memberships.

Bob indicated that there were two decisions to be made. 1. Should we raise the dues? 2. How much to raise dues? This should be discussed in New Business.

(Marilyn Dunning, Parliamentarian)

Bob spoke with Bill Volpe to make sure he and Ann could stay for the New Business. Bill said they would wait.

1<sup>st</sup> VP – Kathleen Eustace (BEAM Designer, ZOOM, Media, Trip, Photo Contest) BEAM information May 2<sup>nd</sup> deadline and send articles and pics separately. ZOOM was contacted about a discount. Kathleen paid for this time. She is working out the details about payment. She did not want to give personal email. Kathleen has contacted Lauren regarding Facebook, Twitter & Instagram. She has been trying to work around the Administrator. No trip at this time. Photo contest will be virtual with entrants due between July 1 and 20 and voting between July 25 and August 13. There are two categories: US East/West Coast including Hawaii and Alaska and All other Lighthouses. If your picture was in 2001 calendar, you may enter 1 photo only. If not in 2001 calendar, then you can enter two photos only.

Corresponding Secretary- Kathy Lanzim (Community Outreach, Membership) Kathy indicated that Bob had addressed membership in his report. Thirty-nine members did not renew this year. We are giving them until July 1 to renew. A non-member had listed the Society as a recipient in place of flowers. We will be working with the family for an appropriate memorial. There is only one Outreach scheduled so far.

Director – Apryl Roach (Constitution/Bylaw): We have no volunteers so far.

Director – Alan Jacobson (Preservation, Educational Outreach with Marilyn Dunning): Preservation has two lighthouses to discuss. Tinicum Lighthouse was granted and \$2000 from us in 2019. Marc Kamp (President of TRRLS) has kept us

informed as of status for approvals. Marc hopes to have approval soon. East Point (Nancy Patterson President of MRTHS) sent a two page letter which is available on our website. The lighthouse is closed at the point. An agreement between the lighthouse and the DEP has not yet happened. Educational Outreach had only one session in 2020 and all others cancelled. Alan and Marilyn are checking with libraries as to when meetings can be held inside and will reach out to 2020 groups about having a session that was previously cancelled.

Director– Ann Solaequi / Absent / (Ways & Means) Faith said at standstill during 2020 with only one or two items sold. Cost of postage limited sales.

Director – Loretta Wilkins (Hospitality, 50-50 Drawing): Nothing to report at this time.

Director – Donna Bishop (Hospitality): / Nothing to report at this time  
President’s Report:

- BEAM – All will be 8 pages. December 2020 missed due to illness.
- Recording-Secretary is needed- Please volunteer!
- June 26 Meeting will be at Winding River Park, Toms River. Kathy got this at a reasonable cost.
- Calendars were sold out for 2021. We will print 70 for 2022.
- Lighthouse Challenge is going forward. The 2020 challenge was done either virtual or in-person. The challenge was well received. New logo for 2021 was chosen. Rack cards available soon. No need for seed money this year. Lighthousechallengej.com is still active. Coloring book lighthouse pages can still be downloaded and printed. April 20 is the next meeting of the Challenge committee.
- December Meeting Dec. 11 may be able to happen with a limit of 70 with social distancing. That is if the membership wants it. Cost will totaling paid for by ticket cost. At this point only a maximum of 70 people.
- Finns Point collapse of the fence due to US Fish & Wildlife removal of a tree still exists. They are.

#### NEW BUSINESS

Bob Rodgers wanted to discuss the dues situation. Marilyn indicated that there must be a motion on the floor. Robert Rodgers made a motion (Option C) to increase the dues by \$10 for single members and \$10 for family members. Therefore, Single Membership Dues would be \$30 and Family Membership Dues would be \$35. Apryl seconded it. Bill Volpe asked if that it may not generate what is needed.

Kathy indicated that the membership had been pretty stable for 3 years. Question was posed as to when this will start. Bob indicated “2022”. Bob amended motion to indicate starting in 2022. Apryl seconded it.

Bill Volpe asked about grants from Division of Travel/Tourism which NJLHS used to get. President Winkie indicated that since we handed over the Challenge to the Lighthouse Keepers they are getting the grants. That is why we do not have to put in any seed money this year.

John Bishop asked about the other memberships: Life, Student Organization, and Honorary. Bob Gleason confirmed Life Membership is \$1000.

**Student Membership (under 18) is \$10. Organization (libraries and other LH organizations) has no fee. There are no honorary memberships.**

**There was a Call for the Vote to increase the due for Individual to \$30 and Family to \$35 starting in 2022 Membership. Hands to be raised. The vote was: FOR: 18, AGAINST: 2 and ABSTAIN: 1.**

**Marilyn indicated that since 25 members were present, the vote is approved by the majority.**

**Is there any other new business?**

**Bob Rodgers said he would like to give a Big Thank You to the 5 members of the Stanley family who enabled us to have this meeting and were 20% of the required 25 for a meeting.**

**The President thanked everyone present for all your help. We are looking forward to seeing everyone in person.**

**Motion to Adjourn: Unanimous at 11:35.**

**Below are the attendees. In a normal meeting, members are required to sign in the log (By-Laws). So this list is required: 26 Attendees to ZOOM Meeting.**

**Board Members = 9**

**PRES.- Carol Winkie**

**1<sup>ST</sup> VP- Kathleen Eustace**

**2<sup>ND</sup> VP- Robert Rodgers**

**Treas.- Faith Giamboi**

**Corres. Sec'y- Kathy Lanzim**

**Dir.- Alan Jacobson**

**Dir.- Apryl Roach**

**Dir.- Loretta Wilkins**

**Dir.- Donna Bishop**

**Others= 17**

**John Bishop**

**Judy Boucher**

**Paula & Mark Dameika**

**Marilyn Dunning**

**Linda & Bob Gleason**

**Carol Guchek**

**Nan Rodgers**

**Stanley Family (Karen & John, Taylor, JC III, & Grace)**

**Joan Trafford**

**Ann & Bill Volpe**

**Minutes respectfully submitted by: Carol Winkie, President and Acting Recording Secretary, NJLHS**

**Minutes approved at the General Membership Meeting on June 26, 2021.**